

FINANCIAL DISCLOSURE STATEMENT

GENERAL INSTRUCTIONS

1. Type or print all information (attach and cross-reference additional sheets if necessary).
2. Leave no section blank. Insert "none" or "not applicable" if appropriate.
3. Sign and date.
4. Keep a copy for your records.
5. Return signed form to:

Candidates for public office

Secretary of State Elections Division
101 N. Carson Street
Carson City, Nevada 89701

Elected public officers

Secretary of State Elections Division
101 N. Carson Street
Carson City, Nevada 89701

Appointed public officers

Nevada Commission on Ethics
3476 Executive Pointe Way, Suite 10
Carson City, NV 89706

The annual filing deadline for elected and appointed public officers is January 15.

FINANCIAL DISCLOSURE STATEMENT

FREQUENTLY ASKED QUESTIONS

1. Who is required to file a Financial Disclosure Statement?

Every **candidate for public office** who, if elected, will be entitled to receive compensation of \$6,000 or more annually for serving in the office in question. [NRS 281.561, Subsection 1]

Every **elected public officer**. [NRS 281.561, Subsection 1]

Every **appointed public officer** who is entitled to receive compensation of \$6,000 or more annually for serving in the office in question. [NRS 281.559, Subsection 1]

2. Who is a “public officer” and what is a “public office?”

“**Public officer**” is a person elected or appointed to a position established by the constitution of the State of Nevada, a statute of this state or an ordinance of any of its counties or incorporated cities and which involves the exercise of a public power, trust or duty. “Public power, trust or duty” means (a) actions taken in an official capacity that involve a substantial and material exercise of administrative discretion in the formulation of public policy; (b) the expenditure of public money; **and** (c) the enforcement of laws and rules of the state, a county or a city. “Public officer” does not include (a) any justice, judge or other officer of the court system; (b) any member of a board, commission or other body whose function is advisory; (c) any member of a board of trustees for a general improvement district or special district whose official duties do not include the formulation of a budget for the district or the authorization of the expenditure of the district’s money; or (d) a county health officer appointed pursuant to NRS 439.290.

“**Public office**” does not include an office held by (a) any justice, judge or other officer of the court system; (b) any member of a board, commission or other body whose function is advisory; (c) any member of a board of trustees for a general improvement district or special district whose official duties do not include the formulation of a budget for the district or the authorization of the expenditure of the district’s money; or (d) a county health officer appointed pursuant to NRS 439.290.

3. When must the Financial Disclosure Statement be filed?

Candidates for public office must file a Financial Disclosure Statement no later than the 10th day after the last day to qualify for the office. [NRS 281.561, Subsection 1(a)]

Elected public officers must file an annual Financial Disclosure Statement on or before January 15th of each year of the term, including the year the term expires. [NRS 281.561, Subsection 1(b)]

Appointed public officers entitled to receive annual compensation of \$6,000.00 or more must file a Financial Disclosure Statement within 30 days of their appointment and annually thereafter on or before January 15th. [NRS 281.559, Subsection 1]

4. What is the civil penalty for willfully failing to timely file a Financial Disclosure Statement?

1-10 days late:	\$25.00
11-20 days late:	\$50.00
21-30 days late:	\$100.00
31-45 days late:	\$250.00
45 or more days late (or not filed):	\$2,000

5. If I serve in more than one public office, must I file multiple Financial Disclosure Statements?

No. A public officer may use one Financial Disclosure Statement to satisfy the filing requirements of NRS 281.559 and/or NRS 281.561. Merely list all elected and appointed offices held on the form, and file copies with both the Nevada Commission on Ethics and the Secretary of State.

6. What is the definition of “household” for purposes of the Financial Disclosure Statement?

“Household” includes:

- (a) The spouse of a candidate for public office or public officer;
- (b) A person who does not live in the same home or dwelling, but who is dependent on and receiving substantial support from the candidate for public office or public officer; and
- (c) A person who lived in the home or dwelling of the candidate for public office or public officer for 6 months or more in the year immediately preceding the year in which the candidate or public officer files the financial disclosure statement.

[NRS 281.571, Subsection 3(b)]